

Orthopedic Physical Therapy & The Body Shoppe Fitness

Policy: Insufficient patients for scheduling

Purpose: Economic survival of OPT is dependent upon patients being treated. In the event that there are insufficient patients for treatment, the staff of OPT will need to be adjusted to allow for financially viable treatment schedules.

In the event that there are temporary insufficient patients scheduled at OPT to maintain current staffing patterns, the owners will determine staffing necessary and adjust schedules accordingly.

In the event that there are insufficient patients scheduled at OPT on a long-term basis to maintain staffing levels currently utilized, the owners and Board of Directors of OPT will determine staffing levels necessary and adjust staffing patterns accordingly. Staff adjustments will be made on the basis of last hired, first laid off within each job category.

These categories are:

- Site Manager
- Staff Physical Therapist/ Assistant
- Billing representative
- Receptionist
- Manager

Written: 1/1998
Approved: 1/1998

Reviewed/Revised: 2/1998
Signature:

Reviewed/Revised: 8/2010
Signature:

Reviewed/Revised: 12/2018
Signature: 